

# United Nations Nations Unies

HEADQUARTERS • SIEGE NEW YORK, NY 10017

TEL.: 1 (212) 963.1234 • FAX: 1 (212) 963.4879

REFERENCE: LA41TR/230

The Legal Counsel presents his compliments to the Permanent Representatives to the United Nations and the heads of international organizations, refers to his notes LA41TR/230 of 22 April 1996 and LA41TR/230 of 2 April 1997 and has the honour to convey the following in relation to the submission of treaties for registration and publication in accordance with Article 102 of the Charter of the United Nations.

In light of the refinements made to the computerization programme undertaken by the Treaty Section of the United Nations and with a view to further streamlining the registration and desktop publishing processes, Member States and international organizations, when submitting treaties for registration to the Secretariat, are strongly encouraged to submit them in electronic format, i.e. on computer diskette, compact disk (CD) or as attachments by e-mail. The preferred format for a treaty submitted on diskette is **WordPerfect 6.1 for Windows**. Treaties may also be submitted in **Microsoft Word for Windows** or as a **text file** (the generic ASCII text format used for saving documents). The preferred format for a treaty submitted by e-mail is **Word, WordPerfect or image (tif) format**.

Each treaty submitted in electronic format for registration should also be accompanied by one certified true copy on paper in accordance with the General Assembly Regulations to give effect to Article 102 of the Charter of the United Nations. The certifying statement accompanying such a submission must state that both the electronic copy and the paper copy of the treaty are true and complete. The paper copy must be machine readable and suitable for use by the Optical Character Recognition (OCR) mechanism employed in the United Nations Treaty Series (UNTS) desktop publishing process. It must be clean with clear character definition. It is reminded that the submission of treaties in electronic format will clearly contribute to cost savings, enhance efficiency and expedite the registration and publication processes.

All electronic submissions by e-mail should be directed to **TreatyRegistration@un.org**.

Member States and international organizations which are not in a position to submit treaties on diskette, on compact disk (CD) or by e-mail should continue to submit one certified true copy and two additional copies on paper, as required under article 5(2) of the General Assembly Regulations to give effect to Article 102 of the Charter.



Member States and international organizations are reminded of the resolutions of the General Assembly, initially adopted on 12 December 1950 (A/RES/482 (V)) and most recently repeated on 21 January 2000 (A/RES/54/28), requesting English and French translations of treaties submitted for registration with the United Nations Secretariat. Translations in English and French or, in any of the other official languages, provided by the submitter would greatly assist in the timely publication of the UNTS and assist the Organization by saving costs.

The Legal Counsel is also pleased to inform the Member States and international organizations that electronic copies of depositary notifications are now available at the UN Treaty Collection on the Internet at <http://untreaty.un.org/English/CNs/CN.asp>.

The Treaty Section, in discharging its mandate under Article 102 of the Charter and the relevant General Assembly Regulations, consistent with the wishes of the Member States as reflected in resolution A/RES/51/158 of 30 January 1997, will continue to explore new methods for expediting the registration and publication processes with a view to finally eliminating the publications backlog. It is noted that the realization of this objective is dependent also on the active cooperation of Member States and international organizations.

The Legal Counsel greatly appreciates the continued cooperation of Member States and international organizations in these matters.

A handwritten signature in black ink, appearing to be the initials 'H.C.'.

16 April 2001