

INSTITUT DES NATIONS UNIES  
POUR LA FORMATION ET LA RECHERCHE  
Bureau de New York

One United Nations Plaza, Suite DC1-603  
New York, NY 10017, USA  
[www.unitar.org](http://www.unitar.org)



UNITED NATIONS INSTITUTE  
FOR TRAINING AND RESEARCH  
New York Office

Tel : +1 (212) 963 9196  
Fax : +1 (212) 963 9686  
E-mail : [info@unitar.org](mailto:info@unitar.org)

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**To the attention of the Permanent Representative**

Excellency,

I have the honour to inform you that the United Nations Institute for Training and Research (UNITAR) and the Treaty Section of the United Nations Office of Legal Affairs (OLA) are jointly conducting two seminars on the Deposit of Treaty Actions with the Secretary-General and the Registration of Treaties; one in English and one in French.

The seminars will take place at United Nations Headquarters in New York. It will be conducted in English in Conference Room E on Wednesday, 8 November (from 10 a.m. to 1 p.m. and from 3 p.m. to 4.30 p.m.) and on Thursday, 9 November (from 10 a.m. to 1 p.m.). It will be conducted in French on Tuesday, 7 November (from 10 a.m. to 1 p.m. and 3 p.m. to 5:45 p.m.) in Conference Room E.

Please find attached:

1. A detailed information note;
2. A tentative programme for the English seminar;
3. A nomination form.

If you wish to nominate members of your Mission to attend *either* of the above-mentioned seminars, please return the nomination form by Friday, 27 October 2006.

Accept, Excellency, the assurances of my highest consideration.

Colleen Thouez  
Chief, UNITAR New York Office