

CHECKLIST FOR REGISTRATION

WHERE TO TRANSMIT	<ul style="list-style-type: none"> • Hard-copy submissions should be addressed to the Treaty Section at 2 UN Plaza - Room DC2-0501, 323 E 44th Street, New York, NY 10017, United States of America • All electronic submissions by e-mail should be sent to treatyregistration@un.org
PRELIMINARY CHECKS	<ul style="list-style-type: none"> • Verify whether the treaty has already been registered with the Secretariat. Registered treaties can be searched at the United Nations Treaty Collection website • Provisions in a treaty may invoke other treaties that form a part thereof and are essential for their application or implementation. If those other treaties are not yet registered, they should also be submitted for registration.
DOCUMENTATION TO BE PROVIDED	TYPE OF INFORMATION
1. Treaty / Agreement with all its attachments such as annexes	<ul style="list-style-type: none"> • ONE certified true and complete copy of all authentic text(s), either in electronic or hard-copy format • Electronic copies should be of high quality and transmitted in PDF or TIFF format (black and white, 300 dpi image resolution or higher, and G4 image compression method)
2. Text of reservations, declarations and objections, if applicable (for multilateral treaties only)	<ul style="list-style-type: none"> • ONE certified true and complete copy of all authentic text(s), either in electronic or hard-copy format • Electronic copies should be of high quality and transmitted in PDF or TIFF format (black and white, 300 dpi image resolution or higher, and G4 image compression method)
3. Certifying statement	<ul style="list-style-type: none"> • Statement that it is a true and complete copy • Full title of the treaty • Date and place of conclusion • Date of entry into force • Method of entry into force (signature, ratification, approval, accession, notification, etc.) • Authentic languages • Language(s) of courtesy translations, if available • Names of signatories, if available • Certification of inclusion in the submission of all reservations, declarations and objections made by the parties (for multilateral treaties only)
4. List of parties (for multilateral treaties only)	<ul style="list-style-type: none"> • For each party, please provide: <ul style="list-style-type: none"> • Date of deposit of the instrument • Nature of the instrument (ratification, accession, etc.) • Date of entry into force of the treaty for that party
5. Maps (if applicable)	<ul style="list-style-type: none"> • ONE certified true and complete hard copy of the original map in its original scale or • ONE high resolution (300 dpi color mode or higher) scanned digital file
6. Courtesy translation of 1 and 2 above into any of the six official languages of the United Nations (if available)	<ul style="list-style-type: none"> • ONE hard copy or one electronic copy